



DATE: June 10, 2009

TO: Members and Staff of the Case Comprehensive Cancer Center

FROM: Mariesa Malinowski, Administrative Director, Case Cancer IRB

RE: Principal Investigator attendance at IRB Committee Meetings

The Case Western Reserve Cancer Institutional Review Board (Case Cancer IRB) is adding a new opportunity for Principal Investigators (PIs) at the time of full Board New Review. The Case Cancer IRB is inviting the PI(s) to join the IRB Committee and be present during the discussion portion of the IRB New Review in an effort to address any IRB-related concerns that may affect the IRB outcome at the time of New Review. In the past, many investigators have expressed interest to be present during the IRB review of new protocols and this change in IRB procedure will allow PIs to be available for IRB-related questions and concerns as they arise during the full Board review.

Beginning at the July 2009 IRB Committee Meetings, the IRB Office will invite the local Case Comprehensive Cancer Center PI(s) to be present during the initial discussion of his or her New Review. Once a New Review is scheduled to an IRB agenda, an IRB staff person will contact PI(s) via e-mail to schedule an appropriate time to be available during the review. The PI may appoint a designee to take their place if the PI is unavailable. The designee must be proficient in the research protocol and able to address questions and concerns of the IRB Committee.

This new process is optional and is not a requirement to receive IRB New Reviews. The IRB Committee meets every Thursday beginning at 2:30pm and the meeting location for 2009 is at the Cleveland Clinic Lerner College of Medicine of Case Western Reserve University.

This change in procedure has been made in hopes to enhance and to engage our Investigators in the IRB review process. Should you have any questions please contact me directly: Mariesa Malinowski at (216) 368-3771 or via e-mail at Mariesa.Malinowski@case.edu.

Sincerely,

Mariesa Malinowski, BS, CIP
Case Western Reserve University
Administrative Director
Case Cancer IRB