

**Recommendation for  
PART TIME (ADJUNCT/CLINICAL) JUNIOR LEVEL PROMOTION**

**Case Western Reserve University School of Medicine  
All materials to: Office of Faculty Affairs and Human Resources  
School of Medicine, W171, location code 4915  
Fax: 216/368-3013**

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Candidate: \_\_\_\_\_

Proposed Rank: \_\_\_\_\_ Proposed Tenure Status: \_\_\_\_\_

Dept.: \_\_\_\_\_ Operating Budget #: \_\_\_\_\_

**Application Check List**

(see **Faculty Appointments, Promotions and Tenure Procedures Manual** for more detail)

<http://casemed.case.edu/facultyaffairs/>

- nominating letter from the department chair addressed to the dean, including an explanation of the candidate's role in the department and the basis for making the promotion
- committee vote
- curriculum vitae